



Smithdon High School
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Dear Parents

Year 11 Exam Season, Summer 2024

Exam sessions

The first GCSE written examination takes place on Thursday 9 May 2024. Enclosed with this letter is a student plan giving details of exam dates and in-school revision sessions. Students will receive this plan as well as a timetable with their seat numbers on.

We ask you to support the smooth running of exams by ensuring that your child arrives at school every day punctually during the exam period. Students are expected to remain in full, correct school uniform throughout the examination period.

Revision breakfasts will start at 8.25am each day, when there is a morning exam, with students being accompanied to the exam hall by subject staff by 8.50am.

Afternoon examinations will start at 1pm - and students must arrive at the exam hall by 12.50pm.

Students will leave their coats and bags in dedicated rooms, which will be locked during the exam, before lining up outside the hall in seat number order.

Students should ensure that they have the correct equipment for the exam. Students should have a clear pencil case containing three black pens, a highlighter, two pencils, an eraser, a ruler, a protractor, a compass and a scientific calculator. A calculator is needed in a number of exams.

Students will be expected to hand in mobile phones, electronic devices and any watches before each exam, which will be stored securely and returned to students after the exam, as per the Ofqual National Examination requirements, which are available to view on the school website.

School Attendance

Students will continue to attend school on a full-time basis, attending all lessons and revision sessions until Tuesday 11 June.

At the end of the day on Tuesday 11 June Leavers' Hoodies will be distributed and time will be made available for shirt signing. Students should bring a spare shirt to be signed (rather than the one they are wearing) and will be expected to have an unsigned shirt for the remaining exams.

From Wednesday 12 June, students will only be required to attend school for their examinations and for any identified revision sessions. This will only affect examinations in Geography, Physics, DT, Hospitality and Catering and Russian. Outside of these sessions, with parental permission, students will be allowed to leave the school site and make their way home. Please complete the Google form linked at the end of this letter to confirm your permissions for your child to leave the site at these times. Should you not wish to give permission, please also indicate this on the form. A supervised study area will be provided for those students who will remain on site.



Afternoon exam finish times

For afternoon exams, the majority finish in time for students to catch the normal school transport home. However, for students taking both the Business and Health and Social Care on the afternoon of Wednesday 5 June, the exams will run beyond the end of the school day. Any student taking these exams, who travels by bus, should make alternative transport arrangements to the school buses at the end of the day. This is also true of the Russian Listening and Reading exam on Monday 3 June.

Students who receive extra time in the examinations, should also make this consideration for any afternoon exams whose duration is 1 hour and 45 minutes or longer. This will impact those taking the History exam on Tuesday 4 June, the Biology Triple exam on Friday 7 June and the Physics Triple exam on Friday 14 June.

Final examination dates

The final full year group examination is on Friday 14 June (with some option group examinations the following week, the final examination is Hospitality and Catering, which takes place on the morning of Thursday 20 June), however **please note: it is essential that students are available until the final contingency exam date which is Wednesday 26 June**. This date will be used if an exam is disrupted by unforeseen circumstances, locally or nationally.

Celebrations

Leavers' hoodies will be distributed to those who ordered them on Tuesday 11 June. Students are welcome to wear them in school after that day. However, they will be expected to be in normal uniform for any examination - hoodies are not allowed into the examination rooms due to the writing on them.

We look forward to celebrating student achievement at our Celebration Assembly on Friday 21 June at 9.30am and the formal celebration of the Prom at the Knights' Hill Hotel in King's Lynn on Thursday 27 June.

GCSE results will be published on Thursday 22 August. Further details of Results Day will be communicated to you later in the term.

Please could you acknowledge receipt of this letter, giving formal consent for your child to leave the site following revision sessions and exams from Tuesday 11 June. You can do this by completing the Google Form:- [Year 11 Exam Season Summer 2024 - Google Forms](#) or emailing me directly – s.chapman@smithdonhigh.org.uk

If you have any questions, please do not hesitate to contact me.

Yours sincerely



Mr S Chapman
Assistant Headteacher