



Smithdon High School
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Ref: SRo/NW

10 June 2022

Dear Parent

Re: Year 8 Parents' Consultation Evening – Thursday 23 June 2022

I am writing to invite you to our forthcoming Year 8 Parents' Consultation Evening, which will take place online on **Thursday 23 June from 4.00pm to 7.00pm**. During this time, you will have the opportunity to discuss your son or daughter's achievements and progress during the year so far.

All appointments will be booked and held online through our Parents' Evening System (instructions for setting this up are attached to this letter). Appointments will be 5 minutes long: as these are online, the appointment will cut off after 5 minutes and will allow you 1 minute before your next appointment.

If you require any assistance booking appointments using this system, please contact us on the following email address data@smithdonhigh.org.uk.

I encourage you to attend as it is vital we continue to work together to ensure that your son or daughter achieves their true potential.

Yours sincerely

Mrs S Robinson
Assistant Headteacher

