



Smithdon High School
Mrs A Gibbins
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Ref: AMo/NW

1 November 2023

Dear Parent

Re: Year 8 Tutor Evening – Thursday 16 November 2023

I would like to invite you and your child to attend our Year 8 Tutor Evening on Thursday 16 November from 3.45pm to 7pm.

On the evening you will meet and talk to your child's form tutor to see how they are progressing in each subject area. All of the tutors will have an overview of each subject to report to you and you will also be able to discuss any worries or concerns you may have.

In addition, the Headteacher, Mrs Gibbins, and the Deputy Headteacher, Mrs Robinson, will be presenting information about opportunities and expectations for Year 8 students, and ways in which you can support your child to get the most out of their time with us. These talks will last 15 minutes but take place every 45 minutes starting at 3.45pm. Appointments with form tutors will start at 4pm.

Please book your appointment with your child's form tutor by using the parents' evening booking system. A user guide with step by step instructions on how to make the bookings is attached.

The presentation talks begin at the following times: -

- 3.45pm talk - if your tutor appointment is between 4pm and 4.45pm
- 4.30pm talk - if your tutor appointment is between 4.45pm and 5.30pm
- 5.15pm talk - if your tutor appointment is between 5.30pm and 6.15pm
- 6.00pm talk - if your tutor appointment is between 6.15pm and 7pm

I look forward to meeting you and your child on the evening.

Yours sincerely

Ms A Moat
Assistant Headteacher

