



Smithdon High School  
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Re: AGi/LT

3 February 2023

Dear Parents

I am writing to inform you of two changes happening at Smithdon.

#### Breaks and lunches

From Monday 6 February we will finally be returning to the single breaktime and single lunchtime that we had before the pandemic. All students will have break together at 11am and lunch at 12.20pm respectively. This will eventually allow us to offer a better co-curricular experience for students, as staff won't be teaching during lunches as they currently are. We are putting this into place for a week before the half term holiday to enable us to identify and smooth out any issues that might arise ready for the first week back.

#### Time Out and Toilet passes

As part of a mid-year review we will be removing **all** timeout and toilet passes at the end of this half term. If you feel your child has an ongoing need for a timeout card or toilet pass (including if for medical or SEND needs) please contact Mrs Robinson directly to reapply for a pass for your child on [s.robinson@smithdonhigh.org.uk](mailto:s.robinson@smithdonhigh.org.uk) by Friday 10 February. Applications will then be reviewed by staff with new passes issued if appropriate by Monday 27 February. This applies to **all** passes including those issued by the SEND and pastoral teams. All current passes will be removed by Friday 24 February.

As always, we appreciate your support in helping us provide the best experience we can for our students.

Yours sincerely

*A. Gibbins.*

**Mrs A Gibbins**  
Headteacher

