



Smithdon High School
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Ref: LHa/NW

18 October 2023

Dear Parent

KS3 French Trip to Northern France and Paris Friday 5 July – Monday 8 July 2024

We are pleased to inform you that a curriculum trip has been arranged for Year 8 students to visit Paris and Northern France.

The trip will take place from Friday 5 July to Monday 8 July 2024. During the trip, the children will take part in excursions, language activities, outdoor pursuits, evening entertainment and a day visit to Paris. Accommodation will be in luxury camping pods at the Château de Warsy.

The cost of the trip is £450 per student, which includes all meals.

If you would like for your child to take part in this trip, please complete and return the attached permission slip to Mrs Hawkins or any of the languages department by **Friday 3 November 2023**.

Due to a limited number of places, if demand outweighs available spaces, places will be allocated in the fairest way possible. All students who have handed in a reply slip will be entered into a random name generator and places allocated according to the names drawn. We will confirm whether your child has been successful as soon as possible after the trip deadline.

Once places are confirmed, a non-refundable deposit of £100 will need to be paid along with completing the medical consent section on your child's ParentPay account by **Monday 13 November 2023**. Your child's place will **not** be secured until you have completed the medical consent section online and paid your initial deposit.

If assistance is required with the cost of this visit, please email j.jackson@smithdonhigh.org.uk to obtain an application form for the school's Learner Support Fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.

Further remittance advice is available within the school's charging and remittance policy available on the school website and parents are encouraged to refer to this.

Please note: it is the responsibility of the parent to ensure that their child has a valid passport, medical card (EHIC/GHIC) and visa (if your child is non-EU citizen).

Yours sincerely

Mrs L Hawkins (Trip Leader)
Modern Foreign Language Department

Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
Monday 13 November 2023	£100	£350
Monday 8 January 2024	£100	£250
Monday 5 February 2024	£100	£150
Monday 4 March 2024	£150	£0

If you would like to take the opportunity to pay by instalments, please ensure that your instalment has been paid by the due date as a missed payment could lead to the place on the trip being withdrawn.

Whilst every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received. On the rare occasion that prices do need to change this will be communicated to you BEFORE your deposit/first instalment is committed and becomes non-refundable.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable* (unless a suitable replacement can be found to take your child's place).

*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the school's travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

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Please return completed trip forms to the languages department by Friday 3 November 2023

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Student's Name: Form:

I will arrange for payment of £450 to be paid via ParentPay in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable.

Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.

Signed: Date: