



Smithdon High School
Mrs A Gibbins
Headteacher
Downs Road, Hunstanton
Norfolk PE36 5HY
Telephone: 01485 534541
e-mail: office@smithdonhigh.org.uk
website: www.smithdonhigh.org.uk

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Dear Parents

Year 11 Exam Season, Summer 2023

Exam sessions

The first GCSE written examination takes place on 15 May 2023. Enclosed with this letter is a student plan giving details of exam dates and in-school revision sessions. Students will receive this plan as well as a timetable with their seat numbers on.

We ask you to support the smooth running of exams by ensuring that your child arrives at school every day punctually during the exam period.

Revision breakfasts will start at 8.25am each day, when there is a morning exam, with students being accompanied to the exam hall by subject staff by 8.50am.

Afternoon examinations will start at 1pm - and students must arrive at the exam hall by 12.50pm. Students will leave their coats and bags in rooms, which will be locked during the exam, before lining up outside the hall in seat number order.

Students should ensure that they have the correct equipment for the exam, in particular they should be aware when they need a calculator.

Students will be expected to hand in mobile phones, electronic devices and any watches before each exam, which will be stored securely and returned to students after the exam, as per the Ofqual National Examination requirements previously shared with you, and available to view on the school website.

School Attendance

Students will continue to attend school on a full-time basis, attending all lessons and revision sessions until Friday 16 June. After the Physics exam on Friday 16 June, students not studying Geography will be able to leave the site.

At the end of the day on Thursday 15 June, time will be made available for shirt signing. Students should bring a spare shirt to be signed (rather than the one they are wearing) and will be expected to have an unsigned shirt for the remaining exams.

For the remainder of the exam period, students will follow a bespoke timetable coming in for revision sessions and exams as detailed on the plan. This will only affect examinations in DT, iMedia, Hospitality and Catering, Portuguese, Russian and Advanced Maths.

From Monday 19 June, students will only be required to attend school for their examinations and for any identified revision sessions. Outside of these sessions, with parental permission, students will be allowed



to leave the school site and make their way home. Please complete the Google form linked at the end of this letter to confirm your permissions for your child to leave the site at these times. Should you not wish to give permission, please also indicate this on the form. A supervised study area will be provided for those students who will remain on site.

Afternoon exam finish times

For afternoon exams, the majority finish in time for students to catch the normal school transport home. However, the Additional Maths Exam that takes place on Friday 23 June will run beyond the end of the school day. Any student taking this exam, who travels by bus, should consider making alternative transport arrangements to the school buses at the end of the day.

Students who receive extra time in the examinations, should also make this consideration for any afternoon exams whose duration is 1 hour and 45 minutes or longer.

Final examination dates

The final full year group examination is on Friday 16 June (with some option group examinations the following week, the final examination is Additional Maths, which takes place on the afternoon of Friday 23 June), however **please note: it is essential that students are available until the contingency exam date which is Wednesday 28 June**. This date will be used if an exam is disrupted by unforeseen circumstances, locally or nationally.

Celebrations

Leavers hoodies will be distributed to those who ordered them in an assembly on Friday 26 May. They are welcome to wear them on that day. However, they will be expected to be in normal uniform for the rest of the exam period.

We look forward to celebrating student achievement at our celebration assembly on Tuesday 20 June at 9.30am and the formal celebration of the Prom at the Knights Hill Hotel in King's Lynn on Thursday 29 June.

GCSE results will be published on Thursday 24 August. Further details of Results Day will be communicated to you later in the term.

Please could you acknowledge receipt of this letter giving formal consent for your child to leave the site following revision sessions and exams from Friday 16 June. You can do this by completing the Google Form:- [Year 11 Exam Season Summer 2023 - Google Forms](#) or emailing me directly – s.chapman@smithdonhigh.org.uk

If you have any questions, please do not hesitate to contact me.

Yours sincerely



Mr S Chapman
Assistant Headteacher