



Smithdon High School
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Ref: DWa/NW

7 February 2023

Dear Parent

Re: Year 10 Subject Parents' Evening – Thursday 23 February 2023, 4pm to 7pm

I would like to invite you and your child to attend our Year 10 Subject Parents' Evening on Thursday 23 February. This will take place in the main hall at Smithdon High School.

During the evening you will be able to meet each of your child's subject teachers to review their progress, looking at areas of success and areas that need to be worked on.

Please book your appointment by using the parents' evening booking system. A user guide with step by step instructions on how to make the bookings is attached. Appointments will be limited to five minutes, with a bell ringing to indicate the end of the appointment. The next appointment will start one minute later. Parents who do not have an appointment will be asked to wait around the outside of the hall until their appointment time.

Staff will be seated in department groups on this occasion. This will enable you to identify and meet the Head of Department should you need to.

I look forward to seeing you on Thursday 23 February.

Yours sincerely

Mr D Ward
Senior Teacher
Head of Year 10

