Smithdon High School
Mrs A Gibbins
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Ref: AMo/NW

22 May 2023

Dear Parent

Re: Year 8 Parents' Evening – Thursday 8 June 2023, 4pm to 7pm

I would like to invite you and your child to attend our Year 8 Parents' Evening on Thursday 8 June. This will take place in the main hall at Smithdon High School.

During the evening you will be able to meet each of your child's subject teachers to review their achievements and progress during the year so far, looking at areas of success and areas that need to be worked on during the remaining months of Year 8.

For some of our subjects, due to the size of our departments, there will be limited availability for appointments. If you are unable to get an appointment and wish to speak to the member of staff please contact them by email. The subjects affected by this are Music, Drama, DT, Food and ICT.

Please also be aware that Mrs Hernandez will be unavailable for appointments on the evening. If your child is in her class and you wish to contact her, then please email e.hernandez@smithdonhigh.org.uk

Please book your appointments by using the parents' evening booking system. A user guide with step by step instructions on how to make the bookings is attached. Appointments will be limited to five minutes, with a bell ringing to indicate the end of the appointment. The next appointment will start one minute later. Parents who do not have an appointment will be asked to wait around the outside of the hall until their appointment time.

Staff will be seated in department groups on this occasion. This will enable you to identify and meet the Head of Department should you need to.

I encourage you to attend as it is vital we continue to work together to ensure that your child achieves their true potential.

I look forward to seeing you and your child on Thursday 8 June.

Yours sincerely

Ms A Moat
Senior Teacher
Head of Year 8