



Smithdon High School  
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Ref: AMo/NW

Dear Parent

**Re: Year 7 Parents' Evening – Thursday 19 June 2025**

I am writing to invite you to our forthcoming Year 7 Parents' Evening, which will take place on Thursday 19 June from 4.00pm to 7.00pm. During this time, you will have the opportunity to discuss your son or daughter's achievements and progress during the year so far, looking at areas of success and areas that need to be worked on during the remaining weeks of Year 7.

For some of our subjects, due to the size of our departments, there will be limited availability for appointments. If you are unable to get an appointment and wish to speak to the member of staff please do contact them by email.

Please be aware that Mrs Wheeler, Mrs Dibble, Mrs Barnes and Mrs Drage will be unavailable for appointments on the evening, please email those teachers directly if you would like feedback.

RPE appointments with Mrs Fysh will also be unavailable, so please email me at [a.moat@smithdonhigh.org.uk](mailto:a.moat@smithdonhigh.org.uk) if you would like further information regarding this subject.

Please book your appointments by using the MCAS app. The link to the guidance can be found at: - <https://docs.bromcom.com/knowledge-base/how-to-book-parents-evening-appointments-using-mcas/>

Appointments will be limited to five minutes, with a bell ringing to indicate the end of the appointment. The next appointment will start one minute later. Parents who do not have an appointment at that time will be asked to wait around the outside of the hall until their appointment time.

Staff will be seated in department groups on this occasion. This will enable you to identify and meet the Head of Department should you need to.

I encourage you to attend as it is vital we continue to work together to ensure that your son or daughter achieves their true potential.

**Please note: if your son or daughter is attending the PGL trip in July, there will be a parent and student information evening on Monday 23 June 2025 in the school hall at 5pm.**

I look forward to seeing you and your child on Thursday 19 May.

Yours sincerely

**Ms A Moat**  
Assistant Headteacher

