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Ref:SRo/NW

19 September 2019

Dear Parent

We have had a busy but enjoyable start to the new term and have been delighted to see the new year 7 students settle in quickly and involve themselves in school life. There will be more dates added to the calendar shortly but I wanted to make you aware now of an important early event we have arranged for all year 7 students; a trip to visit Norfolk Lakes.

The trip will leave during the school day on Monday 18th November and return on Wednesday 20th November. The purpose of the trip is an opportunity to challenge children to step out of their comfort zone and create long lasting memories with other children in their new year group.

The total cost of the trip is £100 per student. If you have difficulty paying for this trip some assistance may be available so please do not hesitate to get in touch.

If you would like your son or daughter to take part, please complete and return the attached permission slip and medical consent form by Friday 27 September. To secure their place, please also pay the initial payment of £50 via ParentPay.

The balance of £50 will need to be paid via ParentPay by 1 November 2019.

In the event that your child is unable to attend or you subsequently fail to make a payment, any instalments paid will be non-refundable unless a suitable replacement can be found to take your child's place.

Yours sincerely

**Mrs S Robinson**  
**Assistant Head (KS3)**

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 Please return to your child's form tutor by Friday 27 September 2019

**Re: Norfolk Lakes Residential Trip**

Student Name: ..... Form: .....

I can confirm that I would like my son or daughter to take part in the Norfolk Lakes residential trip and that I have made the initial payment of £50 via ParentPay.

I understand that the initial payment will be non-refundable should my child be unable to attend the trip.

Signed: ..... Parent/Guardian Date: .....



