



Smithdon High School
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Ref: SRO/NW

27 February 2020

Dear Parent or Guardian

Re: Year 8 Parents' Consultation Evening – Thursday 12 March 2020

I am writing to invite you to our forthcoming Year 8 Parents' Consultation Evening which will begin at 4.00pm on Thursday 12 March. During this time, you will have the opportunity to discuss your son or daughter's achievements and progress during the year so far.

Appointments for the evening can now be made online. Please find enclosed a user guide with step by step instructions on how to make the bookings.

If you wish to discuss your child's progress regarding any Special Educational Needs, please make an appointment to see Ms Bazeley-Smith.

On arrival we will issue you with a data collection sheet to check all your contact details are correct. This will need to be returned before you leave, so please allow an additional ten minutes around your appointments in order to complete them.

I encourage you to attend as it is vital we continue to work together to ensure that your son or daughter achieves their true potential.

Yours sincerely

S Robinson

Mrs S Robinson
Assistant Headteacher

